



AUSTRALASIAN HIGH PRESSURE
WATER JETTING ASSOCIATION



AUSTRALASIAN DRAIN CLEANING
AND VACUUM ASSOCIATION

General Meeting Minutes

Date: Thursday 22nd June 2023

Time: 2:00pm AEST

Venue: Zoom

1. Welcome

2. Acknowledgement of Country – Peter Nicholas

3. Emergency Procedures

4. Apologies – Gabe Wardle

5. Conflict of Interest

The attendees at the meeting were asked if they had a conflict of interest based on the agenda that was circulated prior to the meeting. If anyone has a conflict of interest, they should declare it and not be part of any further discussion or vote.

6. Previous meeting Minutes

- Acceptance of previous meeting minutes by Peter Nicholas and seconded by Chas Hewson
- Business arising

Who	When	What
Rod Purtill	Over the next 12 mths	In discussions with LaTrobe Uni
Peter J		Certs II, III & IV – On hold until new Industry clusters are formed
Peter J	2023	Review of AS4233
Peter J & Lance	2022	Health & Safety Forum – New charter has been emailed to Forum members

7. Correspondence – Gabe Wardle

In

- CBA - Merchant Tax Invoice x 3
- CBA – Bank Statements for Working Account and Business Account
- CBA – Term Deposit notice of holding facility
- Monthly Accounts from:
 - Telstra (Approx. \$65.00 per month) x 3
 - Xero (\$59.00 per month) x 3
- New Member Applications x 3
- Case for change Minister replies from VIC

Out

- Class A Training Certificates and Medical Alert Cards x 155 (all Certificates are emailed and posted)
- New Member pack x 2
- Credit Card statement and receipts to Gerry Murphy – Treasurer



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- Vacuum Loading Best Practice Booklet
- Class B Medical Alert Cards x 150
- General Emails and replies.

8. Financial Report – Gerry Murphy/Gabe Wardle

AUSJET Business Account 2332	\$ 13,991.99
AUSJET Working Account 2316	\$ 6,750.39
Term Deposit 222 (Reinvested to March 2024)	\$ 30,000.00
Term Deposit 764	\$ 25,000.00
Total	\$ 75,742.38

AUSJET conducts its accounts on a cash basis. This means that revenue and expenditure is not realised in the profit & loss accounts until they are actually paid or received.

The Financial Report was accepted by Lorraine Duffy and seconded by Ian Blevin

9. New Members – Gabe Wardle

- Gold Touch Group
- Cleanpass Services
- Foreva Solutions (Part of the Freyssinet Australia Group)

10. Standards Review – Peter Jones

- The working document is complete.
- 2 sub-committees to be established.
- Workshops will be held to show proposed changes

11. Training – Peter Jones

- IBSA is now officially the JSC (Manufacturing Sector)

Water Industry Unit of Competencies Letter – Met with Minister & assistant of the JSC on 21st June 2023

- Letter from Minister for Education and Training Brendan O'Connor.
- Brendan O'Connor asked the Dept of Workplace, Training and Education to meet with us and talk about our objections.
- In the letter it noted our objections and lack of stakeholder engagement
- We met with the Director and Assistant Director of that Dept. yesterday 21st June 2023.
- They asked how do we see a way forward for us to accept the new course?
- I confirmed our concerns being duplication of Units of Competency and lack of AS4233 being mentioned.
- Suggestion of way around it gets written into their Companion volume our already existing UoC's is recognised as equivalent – and the AS4233 noted in their companion volume.
- Peter Jones also said the stakeholders who were involved in the development of the course isn't even representative of the water industry across Australia. There were Water Corp and Tas Water.
- They will have a look at it and come back to us. They will also meet with Mark Shaddock.
- Mark Shaddock says it is still a duplication and should be dropped.



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12. GICC – Lance McKay

- No Update

13. Safety

One of the responsibilities of being a member of AUSJET/ADCVA is to report all incidents. It is important we communicate all incidents within our industry to prevent them from reoccurring and to improve industry safety both here in Australia and now globally through the GICC Global Industrial Cleaning Coalition.

All information is kept strictly confidential and can be reported through our website [safety/report-an-incident](#) - or directly to our administrator Gabe Wardle support@ausjetinc.com.au . In all cases we request the contact details of the person reporting the incident, so we can work with them to develop an industry safety alert.

When developing the industry safety alerts any reference to the company that had the incident, or the location of the incident is removed. Prior to publishing the safety alert, we send a draft of the alert to the reporting person for their approval prior to distributing the alert to our members and on social media.

Health & Safety forum

- New revised charter has been emailed to forum members

14. Hydro Excavation Study – Rod Purtil

Rod went through the update from Chris at LaTrobe (Attached)

- Financials to be discussed and agreed upon at later date.
- A large cost for our Association to absorb. Suggestion of other stakeholders to contribute – ASTT, etc
- Project to be presented at the NO-DIG conference in September.

15. General Business

- Proposal and information about the AGM and Golf Day.
- Lorraine Duffy acknowledged and congratulated the Board, and Rod Purtil for his presentation on the Hydro Excavation Study. There may be funding opportunities.
- Chris McCarthy acknowledged AUSJET's good job with training and has volunteered his assistance if required.
- Brendan Mee asked about the Standards review and the hoses section.
- Shane Ritter acknowledged the online class A training.
- Ian Blevin acknowledges the fantastic job the Board are doing and volunteered his assistance with sub committees for gear box systems.
- Peter Bradford – suggestion for the contractors - run CO2 monitoring.
- Peter Bradford – reminder to everyone to keep up their refresher training as time gets away.
- Clifford discussed gear box pumps.
- Peter Jones added that the standards review is to make sure we have a fit for purpose Standard.

16. Next Meeting: Thursday 24th August 2023 @ 2.00pm AEST scheduled to take place Mornington Peninsula, VIC

17. Close: 3:20pm