



AUSTRALASIAN HIGH PRESSURE  
WATER JETTING ASSOCIATION



AUSTRALASIAN DRAIN CLEANING  
AND VACUUM ASSOCIATION

# General Meeting Minutes

**Date:** Friday 25<sup>th</sup> August 2023  
**Time:** 10:00am AEST  
**Venue:** Moonah Links Resort and Zoom

1. **Welcome** – Lance McKay
2. **Acknowledgement of Country** – Peter Nicholas
3. **Emergency Procedures** – Lance McKay
4. **Apologies** – Gabe Wardle

APOLOGIES		
	NAME	COMPANY
1	Martin Vanags	Vilno Group
2	Ben Minutoli	Geelong Cable Locations
3	Brendan Mee	TRHC
4	Ian Blevin	WOMA
5	Lorraine Duffy	Hitech industrial Services
6	Rod Blevin	WOMA
7	Paul Mumbi	Gold Touch Group
8	Martin Jensen	Den-Jet
9	Howard Beck	All-Ways Training
10	Rodger Seaman	Into Training
11	Will Lee	Ausjet Emeritus Member
12	Milo Gajin	Spitwater
13	Richard Duff	Cleanaway
14	Ben Warne & John Warne	Pumps Australia
15	Shelley	Powell Industrial
16	Grant Inglis	Hammelmann
17	Stefan Mace	Brokk Australia
18	Belinda Matthews	Hammelmann
19	Mark Bridger	Hammelmann
20	Raelene & Bill	Kelly's Australia
21	Stewart Geard	Hydro Tasmania
22	Adrian Marlow	Wireaid
23	Steve Jones	Abdex
24	Chas Hewson	Solo Resource Recovery
25	Ethan Leeds	Trainright
26	Mitchell Cleary	The Austrans Group



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#### 5. Conflict of Interest

The attendees at the meeting are asked if they have a conflict of interest based on the agenda. If anyone has a conflict of interest, they should declare it and not be part of any further discussion or vote.

#### 6. Previous meeting Minutes

- Acceptance of previous meeting minutes given by Gerry Murphy and seconded by Peter Nicholas
- Business arising

Who	When	What
Rod Purtill	Over the next 12 mths	In discussions with LaTrobe Uni
Peter J		Certs II, III & IV – On hold until new Industry clusters are formed
Peter J	2023	Review of AS4233
Peter J & Lance	2022	Health & Safety Forum – New charter has been emailed to Forum members

#### 7. Correspondence – Gabe Wardle

In

- CBA - Merchant Tax Invoice x 2
- CBA – Bank Statements for Working Account and Business Account
- Monthly Accounts from:
  - Telstra x 2
  - Xero x 2
- New Member Applications x 5

Out

- Class A Training Certificates and Medical Alert Cards x 81 (all Certificates are emailed and posted)
- New Member pack x 4
- Credit Card statement and receipts to Gerry Murphy – Treasurer
- Best Practice booklets – 12 of each.
- General Emails and replies.

#### 8. New Members – Gabe Wardle

- TST Sweden AB
- Brokk Australia
- Avcon Projects Australasia
- USB-AUS
- Hyforce Fluid Power Pty Ltd

AUSJET has received 20 new members in the past 12 months, bringing the total number of members to 101. AUSJET has 2 Sponsors/Platinum Members – Den-Jet Australia and WOMA Australia. 3 members have advised they will not renew their membership.



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## 9. Financial Report – Gerry Murphy/Gabe Wardle

AUSJET Business Account 2332	\$ 60,466.24
AUSJET Working Account 2316	\$ 4,915.95
Term Deposit 222 (Reinvested to March 2024)	\$ 30,000.00
Term Deposit 764 (Invested until March 2024)	\$ 25,000.00
<b>Total</b>	<b>\$ 120,382.19</b>

There are 22 Annual memberships unpaid with a value of \$21,960.00

**Note:** Audit report has not yet been received from the Accountant. It is reported to be completed and will be attached to the AGM Minutes

Provide Class A training revenue amount in the AGM Minutes

*AUSJET conducts its accounts on a cash basis. This means that revenue and expenditure is not realised in the profit & loss accounts until they are actually paid or received.*

## 10. Hydro Excavation Study – Rod Purtill

- Benefits to members will be: An independent Study for Hydro Excavation with backing from a University.
- Costs to be about \$50,000.00 in total. AUSJET/ADCVA to put in \$40,000.00 approx.
- What is our direction, do we go ahead or not?
- The project brief was emailed to all members for their information and to put to a vote
- Via reply email:
  - Brenton Lewis of Plumbing & Pipeline Solutions – Voted ‘Yes’
  - Shane Smith of Gold Medal Services – Voted “Yes”
  - Will Lee AUSJET/ADCVA Emeritus Member – Voted “Yes”
- The question was then put to all the attendees both in the room and via Zoom
  - All agreed to go ahead with the study with LaTrobe University
- Rod Purtill wants to head up the sub-committee as he is stepping down from the Board of Management.
- 3 or 5 members on the sub-committee
- Email to go out asking for members to be on the sub-Committee and for assistance in the study.
- Thanks, and encouragement passed to Rod for all his hard work in getting the study this far.

## 11. Standards Review – Peter Jones

- Invite went out to pump manufacturers and contractors to be on the Standards Review Sub-Committee
- Sub-Committee meeting was held Tuesday 22<sup>nd</sup> August 2023
- There are things like gear box pumps out there now that do not currently comply with how the Standards are written.
- The technology has out passed the standard. The current standards do not meet the system controls.
- The Standard needs to recognise system controls.
- ~~An invite will go out for hose manufacturers and contractors next week to be on a sub-committee.~~

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- When it's all finished, the recommended changes will go out to everyone for feedback.
  - Workshops to be held around October.
  - Submission to Standards Australia in November.

## 12. Training – Peter Jones

- Nothing much happening here yet.
- JSC's still to be finalised.
- No new training packages till at least March 2024.

## 13. GICC – Lance McKay

- Nothing to report.
- Lance to get a definitive report.

## 14. Safety

One of the responsibilities of being a member of AUSJET/ADCVA is to report all incidents.

It is important we communicate all incidents within our industry to prevent them from reoccurring and to improve industry safety both here in Australia and now globally through the GICC Global Industrial Cleaning Coalition.

All information is kept strictly confidential and can be reported through our website [safety/report-an-incident](#) - or directly to our administrator Gabe Wardle [support@ausjetinc.com.au](mailto:support@ausjetinc.com.au) . In all cases we request the contact details of the person reporting the incident, so we can work with them to develop an industry safety alert.

When developing the industry safety alerts any reference to the company that had the incident, or the location of the incident is removed. Prior to publishing the safety alert, we send a draft of the alert to the reporting person for their approval prior to distributing the alert to our members and on social media.

- Thread Compatibility Safety Alert went out to all members.
- An email was received about an injury to a plumber (years ago) where he lost an eye. It has been suggested as a presentation at AUSJET24 as his story is very inspirational.

- **Health & Safety forum**

An EOI for safety professionals to be sent out to all members to be on the Health & Safety Forum.

Currently the forum members are:

- Peter Bradford
- Peter Nicholas
- Ian Blevin
- Will Lee

Send email with charter to those still needing to sign.



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**15. General Business:**

**AUSJET24**

- Have meeting with Expertise Events.
- Sponsorships are still available.
- Display spots are still available.
- Demonstration area has increased as has the Exhibit space.
- There will be a new demonstration area for robotics.
- Panel discussion/conference area will be opened to everyone.
- Email to newer members to advise of AUSJET24

**16. Next Meeting: Thursday 24th November 2023 @ 2.00pm AEST scheduled to take place in Newcastle NSW**

**17. Close: 10:55am AEST**